



Welcome to Bugatti

The Brand Bugatti stands for exclusiveness, luxury, elegance, outstanding design and enormous passion. Unique visions, the strong tradition of legendary sports cars as well as the technical precision in development, construction and production – they form this brand since its founding in 1909, by Ettore Bugatti.

Become a part of this tradition. We invite you as:

BG Referent to the Board of Directors (m/f/d)

Your tasks

- Organize, conduct, take the minutes and follow up to the board of management meetings. Create meaningful briefings.
- Prepare, plan and derive the corporate strategy together with the management of the BUGATTI brand and the President's direct reports. If necessary, harmonize and coordinate in the Group companies.
- Implement the strategy in departments and track the achievement of goals by reviewing defined target KPIs together with departments.
- Adapt regularly the strategy to innovations / changes and communicate properly to corresponding departments.
- Coordinate and harmonize the direct reporting departments for continuous processes in day-to-day business.
- Coordinate and align all relevant issues for the President with the secretary to ensure continuous operation and timely processing.
- Prepare and supervise trade fair appearances for the President with the department of Sales, Marketing and Communication as well as other affected departments.
- Participate and support the steering of procurement activities for the BUGATTI brand.
- Be the contact person during the absence of the President. President's interface to Bugatti Rimac d.o.o.
- Advise employees of the BUGATTI brand, Group companies or cooperating organisations, on request and in coordination with the corresponding responsible persons.
- Fulfill task-related individual needs according to the knowledge and experience of the person holding the position.

Your qualifications

- Completed university studies in the field of mechanical engineering / engineering / economics, preferably with a focus on production, supply chain or similar.
- Experience in operational or strategic work, also with internal and external interfaces desirable.
- Professional experience in an interdisciplinary and intercultural context is an advantage.
- Advanced knowledge in MS Office.
- Good user knowledge of SAP systems.
- Very good knowledge of English and German, good knowledge of French is an advantage.
- Strategic, analytical and solution-oriented thinking and acting.
- Very good verbal and written communication skills.
- Assertiveness, conflict resolution and empathy.
- Organizational skills, sense of responsibility and accuracy.
- Ability to work in a team and leadership skills.
- Discretion, integrity and trustworthiness.

Please join us and apply – with stating the position above – to recruiting@bugatti.com.

Vive la marque!